



Defense Health Agency J-7 Continuing Education Program Office

DCFM Accounting Training, July 2026

Live Course, July 28-31, 2026, San Antonio, TX

Continuing Education (CE)/Continuing Medical Education (CME) Information

This CE/CME activity is accredited by the DHA J-7 Continuing Education Program Office (CEPO). This activity provides continuing education for healthcare executives across the Military Health System (MHS). A certificate of attendance is available for other attendees.

DCFM Accounting Training, July 2026 (13.25 clock hours)

July 28, 2026: 0900 – 1700 (ET)

July 29, 2026: 0900 – 1700 (ET)

July 30, 2026: 0900 – 1700 (ET)

July 31, 2026: 0900 – 1300 (ET)

Learning Objectives:

1. Describe the critical transition from an internal commitment (PR) to a legally binding obligation (PO) and explain its impact on accurate financial reporting and payment execution.
2. Identify the required information needed to create an accurate purchase requisition (PR).
3. Explain foundational knowledge required to determine how a CH should process an approved GPC requirement based on the line of accounting (LOA) assigned by RM and how that determines the number of GFEBS GPC PQ AXOL 2-Way Bulk PR and PR line(s) the CH will require for the billing cycle.
4. Initiate, process, document, and reconcile miscellaneous payments in accordance with organizational policies and procedures.
5. Identify how to determine cut off dates from the Accounts Receivable Fiscal Year end (FYE) Guidance memo.
6. Execute the Accept and Build Step in the Hub to generate GFEBS "Shell" sales orders.
7. Describe how each category of the Status of Funds report is associated with the Sales Order process.
8. Explain how the Direct Care Financial Management (DCFM) Reconciliation Tool enhances financial management by reconciling data across General Fund Enterprise Business System (GFEBS), Wide Area Workflow (WAWF), and Electronic Data Access (EDA) to identify discrepancies and improve decision-making.
9. Recall the different types of Defense Medical Logistics Standard Support (DMLSS) sources of supply.
10. Explain how to navigate the G-Invoicing Hub to collect and verify the necessary data for a purchase requisition.
11. Explain different Local National Payroll processes.
12. Identify the systems used for unliquidated obligation (ULO) research.
13. Explain how the Financial Management Guide (FMG) drives compliance with the DoD Financial Management Regulation (FMR).
14. Summarize what an Unliquidated Obligation (ULO) is and how the calculations are made.
15. Identify the basic steps for initial research of unmatched transactions (UMTs).

Faculty:

DHA J-8 Direct Care Financial Management Education Team. Presenters have no relevant financial or non-financial relationship(s) relating to the course content or with ineligible companies to disclose.

Disclosures:

DHA J-7 staff, planners, authors, faculty, and content reviewers for this educational activity have no relevant financial or non-financial relationship(s) with ineligible companies to disclose.

Healthcare Executives (ACHE)

By attending this program offered by DHA J-7 CEPO, participants may earn up to 13.25 American College of Healthcare Executives (ACHE) Qualified Education Hours toward initial certification or recertification of the Fellow of the American College of Healthcare Executives (FACHE) designation. Participants in this program who wish to have the continuing education hours applied toward ACHE Qualified Education credit must self-report their participation. To self-report, participants must log into their MyACHE account and select ACHE Qualified Education Credit.

Other Professionals

All other healthcare professionals completing this CE/CME activity will be issued a Certificate of Attendance indicating participation and the number of hours of CE/CME credit. This may be used for submission to licensing boards for satisfaction of CE/CME requirements.

Commercial Support:

No commercial support was provided for this activity.

Participation Costs:

There is no cost to participate in this activity.

CE/CME Inquiries:

For all CE/CME related inquiries, please contact: dha.ncr.j7.mbx.continuing-education-office@health.mil.

How to Obtain CE/CME Credit:

To receive CE/CME credit, you must complete the program posttest(s) and evaluation(s) before collecting your certificate(s). The posttests and evaluations will be available through 14 August 2026 at 2359 ET at the following URL: www.dhaj7-cepo.com.